YEARLY STATUS REPORT - 2023-2024

Part A	
Data of the Institution	
1.Name of the Institution	**COLLEGE OF EDUCATION ,KHAROD**
• Name of the Head of the institution	**Dr.Intekhabalam Khursidanwar Ansari**
• Designation	**In-Charge Principal**
• Does the institution function from its own campus?	**Yes**
• Alternate phone No.	**9925417460**
• Mobile No:	**8200741637**
• Registered e-mail ID (Principal)	**kharode17@gmail.com**
• Alternate Email ID	**ik_ansari73@yahoo.co.in**
• Address	**Near National Highway No. 8, At .& Po.: Kharod Ta; Ankleshwar Dist: Bharuch**
• City/Town	**ANKLESHWAR**
• State/UT	**Gujarat**
• Pin Code	**394115**
2.Institutional status	
• Teacher Education/ Special Education/Physical Education:	Teacher Education
• Type of Institution	**Co-education**

• Location	**Rural**
• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**Veer Narmad South Gujarat University,Surat**
• Name of the IQAC Co-ordinator/Director	**Dr. Parulben Tandel**
• Phone No.	**7284983769**
• Alternate phone No.(IQAC)	**8160035821**
• Mobile (IQAC)	**8160035821**
• IQAC e-mail address	**tandel.parul@gmail.com**
• Alternate e-mail address (IQAC)	**kharode17@gmail.com**
3.Website address	https://www.coekharod.org
• Web-link of the AQAR: (Previous Academic Year)	https://www.coekharod.org/media/files/AQAR%20%202022-23.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.coekharod.org/media/files/Academic%20Calander%202023-24.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**B**	**2.32**	**2023**	**12/08/2023**	**11/08/2028**

6.Date of Establishment of IQAC	**14/07/2014**

7.Provide the list of funds by Central/ State Government-UGC/ICSSR/ IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNMTT etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**Nil**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	[View File](#)	
9.No. of IQAC meetings held during the year	4	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• (Please upload, minutes of meetings and action taken report)	[View File](#)	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

-Approval of CAS Process of Teaching Staff

-Set calendar of Peer Team Visit

-Hospitality and all activities.

-To Plan the College Schedulein awell thought process way

-To involvestudents as far as possible in the Goernment Programme like Finishing School, SSIP, Innovation club and Scope etc.

-To encourage student to take Part In Inter-college and University level Compition.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).

Plan of Action	Achievements/Outcomes
Naac Pear Team visit - NAAC Accreditation of Institution.	College of Education, Kharod passed the Second Cycle of NAAC evaluation process and got a 'B" Grade. Peer Team Visited on 20-21,July 2023.Now Preparing for third cycle.
Academic Planning	After Discussing and considering the annual Planning with Staff and finalized Academic Calendar 2023-24.
To Present College soviner-Utkarsh	College soviner Uttakarsh : Special issue - shi....xshan (Volume;32)launched on 5th September, 2023 by invited guest Dr. Survirsinh Thakor(Asst. Professor of Arts and Commerce College, Olpad)
Celebration of College establishment Day	We had celebrated our College Establishment Day on 5th September, 2023 with our guest and Trustees.
Celebration of National Festival	We had celebrated Independence day and Republic day.
Workshop and Seminar	Research paper Presentation workshop -Expert Dr. Dilip vasava (Ass.pro. M.B. patel college Of Education, V.V. nagar (Dt.:25-09-23) Value Education Seminar-Expert-Dr. Prafulsinh Raj (Ex-Principal College of Education, Kharod)Dt.:10-02-24
Co-Curricular activities	We had organised different Co-Curricular activities like world Ozon day, Kavyotsav,Best out of west- Rangoli competition , Navaratri celebration and Sports Day etc. with clear vision and value.
Encourage students to take part	Kumavat Pavankumar S.

in Inter-college competitions	(F.Y.B.Ed.)student had achived third rank in Creation of Poetry (Pad Purti) Compition of Swarnim Yuva mahotsav Veer Narmad South Gujarat Uni. Surat Shaikh Ummekulsum. A F.Y.B.Ed.)student had achived third rank in Creation of Poetry (Pad Purti) Compition at Swarnim Yuva mahotsav- Veer Narmad South Gujarat Uni., Surat
Charcha patra Lekhan shibir	Expert-Shree Sunil Shah, Dr. MiteshbhaiParekh and Virajbhai Shukla (3-02-24)famous Poets and Intellectuals of the society remained present.
To make efforts to get 100% result of the student.	to achieve 100% Result of the student.
To give justice to various activities organized by the State and Central Governments.	In this regard, a world yoga day, Voter awareness,Programme, Cyber Security awareness Programme etc. Students took part in National achivment Suerey (NAS)
Awareness Programme	To organize- Fire safty awareness Programme-Dt. 26-09-23 Blood donation camp Cleanness Campion Dt.10-07-23 t0 12-07-23 Voter awareness (Dt.24-10-23) Yog Shibir (Dt.12-01.24)
Placement Camp	College Level Placemnet Camp was organized on 14th Sepetember -2023.
Finishing School,Innovation Club,SSIP, Scope etc.	As per Government Guidelines we took part in all the events.

13.Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
Academic Year : 2023-24	10/01/2025

15.Multidisciplinary / interdisciplinary

Ours is a teacher training institute. Since 1991 we are preaparing teachers for the various school subject. i.e. Maths, Science, Social sciemces, Commeres and Languages. In this way we are kind of having multidisciplinary apporach. Students of Arts, Commerce and Science Faculties are being enrolled for the B.Ed. Cources. In all we are practicing multidisciplinary apporach. Our teacher education programme is designed considering and covering multidisciplinary/ interdisciplinary apporach by the University .thus, in real sence it is based on Multidisciplinary approach. The holestic Development of Teacher trainnes is our main goal. The course like language across the curriculum (Guj. Hind. English and Sanscrit), Art in education (Music,Dance, Drama, Drowing Craft etc.), Environment education,value Education are interdisciplinary and all these courses have a focal intention to integrate them for effective and effiecient school education in its wider contexts.In this regard college is ready to implement NEP 2020. Faculty member of the college take part in the various programmes arranges covering the context of NEP 2020.

16.Academic bank of credits (ABC):

All the teacher trainees enrolled in our Institution are now having their Academic bank of credits (ABC) ID. The college conducted the orientation sessions for the trainees regarding how to get the ABC ID. All the faculty members of the college take part in the seminars/ workshops arranged regarding ABC by the Government, affiliating University and other concern authorities .Particularly one faculty member is appointed as a co-ordinator regarding the ABC implimentation.College is following all the procedures required as a part of ABC.

17.Skill development:

Teaching reqiured various skills rather teaching itself is a skill. This college is a teacher training college and college is allways tring to develop various teaching skills(Quetioning,Use of TLM,

Illustration,reinforcments, anchoring... etc) among all the trainees. As a part of this main function college organizes various skill Development Programme like Microteaching and other,programes At college level general stucture of synthesising skill Courses as under: A . life skills B.ICT skill C. Communication skill D. Skill of English E. Skill of performing Art....etc....Various activites are being arranged for the development of various skill arrange the trainees. Government sponsored-Finishing School Progamme, Innovation club activities etc. are planning and implimenting properly at our institution.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The prehistoric paragon of Indian Knowledge and Customs and Traditions have been transcended through courses like, Perspective in Education. Here, philosophy of Vivekananda, Tagore, Gandhiji, Maharshi Arvind, Raja Ram Mohan Ray, etc. have a place in our curriculum itself. Sanskrit Sambhashan has been arranged for sensitising youth towards our great wealth. As we have been inheriting the Indus Valley knowledge system which has been regarded as one of the ancient cultures all over the globe. It captures all the elements with immediate relevance, such as diversity, openness, scientific-rationale, and logic, to its very core. Indian knowledge systems comprising traditional ways of learning are covered and well introduced across curriculum through the courses of education, philosophy, art, literature, sciences, yoga and sports. Our B.Ed. Programme includes various components for strengthening cultural identity, awareness, and uplifting societies are effective, in terms of enhancing understanding of cultural identity, language acquaintance and the perception of inheritance. Language across curriculum is introduced to ensure proficiency in Indian languages has been integrated well in various programmes offered at the College. The NEP 2020 is an initiative speaking both the intent and the content. Due to value-based existence, ancient practices succeeded in enduring the loss from the violence of time and found contemporary relevance and acceptance in the modern Era through the NEP 2020. This College is trying to sustain teaching learning practices in effective shape through the Indian knowledge system. The rich Indian Cultural heritage is full of examples proving the significance of continual learning irrespective of any barriers of age or place for that matter. The modern problems and challenges are multidisciplinary in nature. Hence, a cross disciplinary approach is required to solve them. Every day Prayer assembly is being observed in our institution in which Indian value based prayers, Sanskrit slokas,are reciting by all the students without any difference of

cast or religion. Various indian festivals like Navratri, Diwali,Geeta jaynti , Makarsnkranti etc.. are also being celebrated. Visit to historical places like Kabirwad, Radhakrishna Temple are also being arranged as per the convience of the schedule. All the faculty members try to justify their theaching points with background of IKS.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Our Institution is following the curriculum prepared by the affiliiting Uniersity. It is out come based progrmme. In thisway we are focused on out-come based education. We are concious to prepared valubased and commited teachers. Many of our past students are now giving their valuebased services to the Instituions and students. This is an evident of out-come based education provided by the instituion. Almost every year we are achieving 100 percent result of trainees is also an evident of out-come based education. Reasearch Programme; Innovation and research studies are integral part of higher education , innovation club is very active and working at college level various programme are being under taker as a part of the innovation club. Faculty member of the college do researches and prepare research papers. Till today, college has produced 20 Ph.D. students.

20.Distance education/online education:

Our teacher education programme is framed by our affiliiatng University.Our University is having wider scope for conducting teachning learning precess as well as evaluation process some simu-lesson are arrenged and being evaluated in a on line mode. On line Lectures of experts are being organised by college. Our faculty members and trainees take part in various on line webinars,training programms, meetings arranged by various authories etc..Our faculty members take part in UGC,HRDC organised OP/RC/FDP and webinar in online mode.

Extended Profile

1.Student

2.1	**99**
Number of students on roll during the year	

File Description	Documents
Data Template	[View File](#)

2.2 Number of seats sanctioned during the year	50

File Description	Documents
Data Template	View File

2.3 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	25

File Description	Documents
Data Template	View File

2.4 Number of outgoing / final year students during the year:	44

File Description	Documents
Data Template	View File

2.5Number of graduating students during the year	44

File Description	Documents
Data Template	View File

2.6 Number of students enrolled during the year	54

File Description	Documents
Data Template	View File

2.Institution	
4.1 Total expenditure, excluding salary, during the year (INR in Lakhs):	731243
4.2 Total number of computers on campus for academic purposes	6

3.Teacher	
5.1 Number of full-time teachers during the year:	**7**

File Description	Documents
Data Template	View File
Data Template	View File

| 5.2

Number of sanctioned posts for the year: | **01** |

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Planning

1.1.1 - Institution has a regular in house practice of planning and/or reviewing, revising curriculum and adapting it to local context /situation. Describe the institutional process of planning and/or reviewing, revising curriculum and adapting it to the local context in not more than 100 - 200 words

The institutional process of curriculum planning, review, and adaptation involves a cyclical approach that ensures the curriculum remains relevant, effective, and responsive to the evolving needs of students and the local context. Herea breakdown of the key steps: Curriculum Development: Based on the needs assessment, a curriculum development committee is formed, typically comprising faculty members, administrators, and sometimes representatives from other stakeholder groups. This committee works collaboratively to design the curriculum framework, outlining learning objectives, content areas, teaching methodologies, and assessment strategies. Adaptation to Local Context: Throughout the entire process, careful consideration is given to the specific needs and characteristics of the local context. This includes factors such as the socio- economic background of students, the availability of resources, and the cultural and linguistic diversity of the community. The curriculum is adapted to ensure it is culturally sensitive and responsive to the unique needs of the local learners.This cyclical process of curriculum planning, review, and adaptation is an ongoing endeavor. It requires continuous monitoring, evaluation, and revision to ensure that the curriculum remains relevant, effective, and responsive to the changing needs of students and the local context.

File Description	Documents
Details of a. the procedure adopted including periodicity, kinds of activities b. Communication of decisions to all concerned c. Kinds of issues discussed	No File Uploaded
Plan developed for the academic year	View File
Plans for mid- course correction wherever needed for the academic year	No File Uploaded
Any other relevant information	No File Uploaded

1.1.2 - At the institution level, the curriculum planning and adoption are a collaborative effort; Indicate the persons involved in the curriculum planning process during the year Faculty of the institution Head/Principal of the institution Schools including practice teaching schools Employers Experts Students Alumni	B. Any 5 of the above

File Description	Documents
Data as per Data Template	View File
List of persons who participated in the process of in-house curriculum planning	No File Uploaded
Meeting notice and minutes of the meeting for in-house curriculum planning	View File
A copy of the programme of action for in- house curriculum planned and adopted during the academic year	No File Uploaded
Any other relevant information	No File Uploaded

1.1.3 - While planning institutional curriculum, focus is kept on the Programme Learning Outcomes (PLOs) and Course Learning Outcomes (CLOs) for all programmes offered by the institution, which are stated and communicated to teachers and	B. Any 3 of the Above

students through Website of the Institution Prospectus Student induction programme Orientation programme for teachers

File Description	Documents
Data as per Data Template	[View File](#)
URL to the page on website where the PLOs and CLOs are listed	**Nil**
Prospectus for the academic year	[View File](#)
Report and photographs with caption and date of student induction programmes	[View File](#)
Report and photographs with caption and date of teacher orientation programmes	**No File Uploaded**
Any other relevant information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Curriculum provides adequate choice of courses to students as optional / electives including pedagogy courses for which teachers are available

1.2.1.1 - Number of optional / elective courses including pedagogy courses offered programme-wise during the year

10

File Description	Documents
Data as per Data Template	[View File](#)
Circular/document of the University showing duly approved list of optional /electives / pedagogy courses in the curriculum	[View File](#)
Academic calendar showing time allotted for optional / electives / pedagogy courses	[View File](#)
Any other relevant information	**Nil**

1.2.2 - Number of value-added courses offered during the year

1

1.2.2.1 - Number of value-added courses offered during the year

1

File Description	Documents
Data as per Data Template	[View File](#)
Brochure and Course content along with CLOs of value-added courses	[View File](#)
Any other relevant information	[View File](#)

1.2.3 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year

0

1.2.3.1 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year

0

File Description	Documents
List of the students enrolled in the value-added course as defined in 1.2.2	[View File](#)
Course completion certificates	No File Uploaded
Any other relevant information	No File Uploaded

1.2.4 - Students are encouraged and facilitated to undergo self-study courses online/offline in several ways through Provision in the Time Table Facilities in the Library Computer lab facilities Academic Advice/Guidance	One of the above

File Description	Documents
Data as per Data Template	[View File](#)
Relevant documents highlighting the institutional facilities provided to the students to avail self study courses as per Data Template	**No File Uploaded**
Document showing teachers' mentoring and assistance to students to avail of self-study courses	**No File Uploaded**
Any other relevant information	[View File](#)

1.2.5 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

0

1.2.5.1 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

00

File Description	Documents
Data as per Data Template	[View File](#)
Certificates / evidences for completing the self-study course(s)	[View File](#)
List of students enrolled and completed in self study course(s)	[View File](#)
Any other relevant information	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Curriculum of the institutions provides opportunities for the students to acquire and demonstrate knowledge, skills, values and attitudes related to various learning areas Describe the curricular thrusts to achieve the following in not more than 100 - 200 words each A fundamental or coherent understanding of the field of teacher education Procedural knowledge that creates teachers for different levels of school education skills that are specific to one's chosen specialization Capability to extrapolate from what one has learnt and apply acquired competencies Skills/Competencies such as: Emotional Intelligence, Critical Thinking, Negotiation and Communication Skills, Collaboration with others, etc.

In College of Education Kharod, various types of educational and Co-Curricular activities are organized for the academic and Overalldevelopment of the trainees, including various skill-based, value-based and attitude-changing activities of the trainees. In which various types of skill development activities are organized by students and teachers. In the year 2023 24 also, various activities were organized to achieve the same goal, which includes a list of activities and evidence of activities.Relevan document are attached here with in different school

File Description	Documents
List of activities conducted in support of each of the above	[View File](#)
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded
Photographs indicating the participation of students, if any	No File Uploaded

1.3.2 - Institution familiarizes students with the diversities in school system in Indian as well as international and comparative perspective. Describe in not more than 100-200 words how students are familiarized with the diversity in school system in India with respect to: Development of school system Functioning of various Boards of School Education Functional differences among them Assessment systems Norms and standards State-wise variations   International and comparative perspective

NIL

File Description	Documents
Action plan indicating the way students are familiarized with the diversities in Indian school systems	No File Uploaded
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

1.3.3 - Students derive professionally relevant understandings and consolidate these into their professional acumen from the wide range of curricular experiences provided during Teacher Education Programme Describe the efforts made by the institution to enable students to develop understanding of the interconnectedness of the various learning engagements and to make them ready for the professional field in not more than 100-200 words

NIL

File Description	Documents
Documentary evidence in support of the claim	**No File Uploaded**
Any other relevant information	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Mechanism is in place for obtaining structured feedback on the curriculum – semester wise from various stakeholders. Structured feedback is obtained from Students Teachers Employers Alumni Practice Teaching Schools/TEI	**Four of the above**

File Description	Documents
Sample filled-in feedback forms of the stake holders	[View File](#)
Any other relevant information	[View File](#)

1.4.2 - Feedback collected from stakeholders is processed and action is taken; feedback process adopted by the institution comprises the following	**Feedback collected and analysed**

File Description	Documents
Stakeholder feedback analysis report with seal and signature of the Principal	[View File](#)
Action taken report of the institution with seal and signature of the Principal	**No File Uploaded**
Any other relevant information	**No File Uploaded**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of students during the year

99

2.1.1.1 - Number of students enrolled during the year

99	

File Description	Documents
Data as per Data Template	[View File](#)
Document relating to sanction of intake from university	**No File Uploaded**
Approval letter of NCTE for intake of all programs	[View File](#)
Approved admission list year-wise/ program-wise	[View File](#)
Any other relevant information	**No File Uploaded**

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC) as per applicable reservation policy during the year

25

2.1.2.1 - Number of students enrolled from the reserved categories during the year

25

File Description	Documents
Data as per Data Template	[View File](#)
Copy of letter issued by State Govt. or Central Govt. indicating the reserved categories (Provide English version)	[View File](#)
Final admission list published by the HEI	[View File](#)
Admission extract submitted to the state / university authority about admissions of SC, ST, OBC students every year	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.1.3 - Number of students enrolled from EWS and Divyangjan categories during the year

7

2.1.3.1 - Number of students enrolled from EWS and Divyangjan categories during the year

7

File Description	Documents
Data as per Data Template	[View File](#)
Certificate of EWS and Divyangjan	[View File](#)
List of students enrolled from EWS and Divyangjan	[View File](#)
Any other relevant information	**No File Uploaded**

2.2 - Honoring Student Diversity

2.2.1 - Assessment process is in place at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students Describe the assessment process at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students, in not more than 100-200 words.

Describe the assessment process at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students, in not more than 500 words.

2016-2020 (Affiliated with VNSGU)

The University conducts student's admission. At the timing of the college selection students are counselled at the University. The complete system is transparent and merit based. The college assisted the university as providing services for the purpose of Admission as an Admission Help Centre.

2020-2021 (Affiliated with IITE)

The concerned University i.e. IITE- Gandhinagar conducted an Entrance Test (IITE), counselling and allotted the students according their merits and demand.

The Entrance Test (IITE) criteria were

1. General Knowledge and current Affairs

2. Numerical Ability, Reasoning and Analogy

3. Communication skill and English

4. ICT/ e-learning/ web-based Resources

5. Teaching Aptitude

6. Content

At the college again, the students were counselled orally.

File Description	Documents
Documentary evidence in support of the claim	View File
Documents showing the performance of students at the entry level	View File
Any other relevant information	**No File Uploaded**

2.2.2 - Mechanisms are in place to honour student diversities in terms of learning needs; Student diversities are addressed on the basis of the learner profiles identified by the institution through Mentoring / Academic Counselling Peer Feedback / Tutoring Remedial Learning Engagement Learning Enhancement / Enrichment inputs Collaborative tasks Assistive Devices and Adaptive Structures (for the differently abled) Multilingual interactions and inputs	**Six/Five of the above**

File Description	Documents
Data as per Data Template	View File
Relevant documents highlighting the activities to address the student diversities	View File
Reports with seal and signature of Principal	View File
Photographs with caption and date, if any	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.2.3 - There are institutional provisions for catering to differential student needs;	**Three of the above**

Appropriate learning exposures are provided to students No Special effort put forth in accordance with learner needs Only when students seek support As an institutionalized activity in accordance with learner needs Left to the judgment of the individual teacher/s Whenever need arises due to student diversity

File Description	Documents
Relevant documents highlighting the activities to address the differential student needs	**No File Uploaded**
Reports with seal and signature of the Principal	[View File](#)
Photographs with caption and date	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.2.4 - Student-Mentor ratio for the academic year

7:1

2.2.4.1 - Number of mentors in the Institution

7

File Description	Documents
Data as per Data Template	[View File](#)
Relevant documents of mentor-mentee activities with seal and signature of the Principal	[View File](#)
Any other relevant information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Multiple mode approach to teaching-learning is adopted by teachers which includes experiential learning, participative learning, problem solving methodologies, brain storming, focused group discussion, online mode, etc. for enhancing student learning Describe the varied modes of learning adopted and their basic rationale for adopting such learning mode/s for different courses of each programme in not more than 100-200 words.

Multi-mode approach ….

At this College different modalities for the purpose of instructional transaction are used. The College teaching-training

opens with the help of Micro teaching.

Language teaching is conducted with the help of Task based lesson plan and teaching. Read and say, look and say, substitution table techniques, Communicative Approach, Collaborative Language etc.

Economics, Social Science, Science, Mathematics and Accountancy are taught with the help of traditional as well as methods/ approaches like Team Teaching, Group Discussion, Project Method, Role Play, Inductive Deductive method, Synthetic Analytic method, Comparative method, Project methods, Problem Solving, Experiment method.

Lectures method, Questioning, illustrating with examples, Using TLM etc. are techniques help all the teachers to impart the knowledge in a better way.

The College has a computer lab having 26 computers with internet.

The main Hall/Assembly Hall is equipped with a computer system, LCD Projector. The Language Lab has 26 booths, having two-way audio interaction facility, An LCD Projector.

Each method room has a computer, a printer and internet facility.

File Description	Documents
Course wise details of modes of teaching learning adopted during the academic year in each programme	[View File](#)
Any other relevant information	[View File](#)

2.3.2 - Number of teachers integrating ICT (excluding use of PPT) for effective teaching with Learning Management Systems (LMS), Swayam Prabha etc., Learning Resources and others excluding PPT during the year

7

File Description	Documents
Data as per Data Template	[View File](#)
Link to LMS	Nil
Any other relevant information	No File Uploaded

2.3.3 - Number of students using ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning apps etc.) for their learning, during the academic year

94

File Description	Documents
Data as per Data Template	View File
Programme wise list of students using ICT support	View File
Documentary evidence in support of the claim	View File
Landing page of the Gateway to the LMS used	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.3.4 - ICT support is used by students in various learning situations such as Understanding theory courses Practice teaching Internship Out of class room activities Biomechanical and Kinesiological activities Field sports	**Four of the above**

File Description	Documents
Data as per Data Template	View File
Lesson plan / activity plan / activity report to substantiate the use of ICT by students in various learning situations	View File
Geo-tagged photographs wherever applicable	View File
Link of resources used	**Nil**
Any other relevant information	**No File Uploaded**

2.3.5 - Continual mentoring is provided by teachers for developing professional attributes in students Describe in not more than 100-200 words the nature of mentoring efforts in the institution with respect to working in teams dealing with student diversity conduct of self with colleagues and authorities balancing home and work stress keeping oneself abreast with recent developments in education and life

The institution College of Education, Kharod makes continuous and conscious efforts to enable its students to realize their potential

and evolve as leaders and transforming agents of society.

Some of the methods employed by this College in this process are Team Teaching, Collaborative Approach, Micro teaching, Simulation, Internship, Assignment Work, Book Review, Reflective Diary, Field work, School visit etc.

Innovation club is an activity in which the students are mentored/guided to do innovation.

Eexperts, School principals, ex-students are invited to address the students and to talk about the demands of the industry.

the College conducts different activities.

Permission of school's also received by contacting the principals of nearby schools via mobile. Arrangements are then made for the professor to go to the school with the group to observe the student's lessons. Students perform in front of the students of the school, in the actual situation of the school.

The professors monitor the students by organizing various academic and co-curricular activities, and also monitors the students who was receiving poor performance in the internal examination, and efforts are made to improve the student's performance in the examination.

File Description	Documents
Documentary evidence in support of the claim	[View File]()
Any other relevant information	No File Uploaded

2.3.6 - Institution provides exposure to students about recent developments in the field of education through Special lectures by experts Book reading & discussion on it Discussion on recent policies & regulations Teacher presented seminars for benefit of teachers & students Use of media for various aspects of education Discussions showcasing the linkages of various contexts of education- from local to regional to national to global	Three of the above

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the selected response/s	**No File Uploaded**
Reports of activities conducted related to recent developments in education with video graphic support, wherever possible	View File
Any other relevant information	**No File Uploaded**

2.3.7 - Teaching learning process nurtures creativity, innovativeness, intellectual and thinking skills, empathy, life skills etc. among students

The College makes continuous and conscious efforts to enable its students to realize their potential and evolve as leaders and transforming agents of society.

The College employs an interactive approach through discussions, debates, oral group presentations to encourage greater participation and interactive learning.

Guest lectures are organized.

Role plays - to develop interpersonal skills.

The College Annual Magazine Utkarsh and a hast likhit ank (a Hand-Written Magazine) are brought out by students which develop creative writing.

Daily 15 minutes light physical exercises are scheduled

Experiential Learning, Participative Learning, Problem Solving these methodologies are also used.

As a part of social service students are visited special schools for differently abled children, and orphanage.

Initiatives

Microteaching: Students are provided experiences for teaching learning practices in the artificial setting in presence of their peers.

Practice Teaching & Internship: Actual school settings provides

**cluster of experiences in actual classroom settings, teaching
learning situations, daily routine in school settings**

**Celebration of Days: In assembly - an extended classroom, students
initiate, participate & collaborate curricular & co-curricular
activities.**

File Description	Documents
Documentary evidence in support of the claim	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.4 - Competency and Skill Development

2.4.1 - Institution provides opportunities for developing competencies and skills in different functional areas through specially designed activities / experiences that include Organizing Learning (lesson plan) Developing Teaching Competencies Assessment of Learning Technology Use and Integration Organizing Field Visits Conducting Outreach/ Out of Classroom Activities Community Engagement Facilitating Inclusive Education Preparing Individualized Educational Plan(IEP)	**Seven/Eight of the above**

File Description	Documents
Data as per Data Template	[View File](#)
Documentary evidence in support of the selected response/s	[View File](#)
Reports of activities with video graphic support wherever possibl	[View File](#)
Any other relevant information	**No File Uploaded**

2.4.2 - Students go through a set of activities as preparatory to school- based practice teaching and internship. Pre practice teaching / internship orientation / training encompasses certain significant skills and competencies such as Formulating learning objectives Content mapping Lesson planning/ Individualized	**Eight /Nine of the above**

Education Plans (IEP) Identifying varied student abilities Dealing with student diversity in classrooms Visualising differential learning activities according to student needs Addressing inclusiveness Assessing student learning Mobilizing relevant and varied learning resources Evolving ICT based learning situations Exposure to Braille /Indian languages /Community engagement

File Description	Documents
Data as per Data Template	View File
Reports and photographs / videos of the activities	View File
Attendance sheets of the workshops / activities with seal and signature of the Principal	**No File Uploaded**
Documentary evidence in support of each selected activity	View File
Any other relevant information	**No File Uploaded**

2.4.3 - Competency of effective communication is developed in students through several activities such as Workshop sessions for effective communication Simulated sessions for practicing communication in different situations Participating in institutional activities as 'anchor', 'discussant' or 'rapporteur' Classroom teaching learning situations along with teacher and peer feedback

Three of the above

File Description	Documents
Data as per Data Template	View File
Details of the activities carried out during the academic year in respect of each response indicated	View File
Any other relevant information	View File

2.4.4 - Students are enabled to evolve the following tools of assessment for learning

Four of the above

suited to the kinds of learning engagement provided to learners, and to analyse as well as interpret responses Teacher made written tests essentially based on subject content Observation modes for individual and group activities Performance tests Oral assessment Rating Scales

File Description	Documents
Data as per Data Template	[View File](#)
Samples prepared by students for each indicated assessment tool	[View File](#)
Documents showing the different activities for evolving indicated assessment tools	[View File](#)
Any other relevant information	**No File Uploaded**

2.4.5 - Adequate skills are developed in students for effective use of ICT for teaching learning process in respect of Preparation of lesson plans Developing assessment tools for both online and offline learning Effective use of social media/learning apps/adaptive devices for learning Identifying and selecting/ developing online learning resources Evolving learning sequences (learning activities) for online as well as face to face situations

Two of the above

File Description	Documents
Data as per Data Template	[View File](#)
Documentary evidence in support of each response selected	**No File Uploaded**
Sample evidence showing the tasks carried out for each of the selected response	[View File](#)
Any other relevant information	[View File](#)

2.4.6 - Students develop competence to organize academic, cultural, sports and community related events through Planning and scheduling academic, cultural and sports events in school Planning and execution

Four of the above

**ofcommunity related events Building teams
and helping them to participate Involvement in
preparatory arrangements
Executing/conducting the event**

File Description	Documents
Data as per Data Template	[View File](#)
Documentary evidence showing the activities carried out for each of the selected response	[View File](#)
Report of the events organized	[View File](#)
Photographs with caption and date, wherever possible	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.4.7 - A variety of assignments given and assessed for theory courses through Library work Field exploration Hands-on activity Preparation of term paper Identifying and using the different sources for study	**Two of the above**

File Description	Documents
Data as per Data Template	[View File](#)
Samples of assessed assignments for theory courses of different programmes	[View File](#)
Any other relevant information	**No File Uploaded**

2.4.8 - Internship programme is systematically planned with necessary preparedness Describe institution's preparatory efforts at organizing internship programme in not more than 100-200 words with respect to the following: Selection/identification of schools for internship: participative/on request Orientation to school principal/teachers Orientation to students going for internship Defining role of teachers of the institution Streamlining mode/s of assessment of student performance Exposure to variety of school set ups

An eight- week internship was organized in the school for the students of sem-3 and sem-4 in IITE, Gandhinagar.

The purpose behind organizing this internship was to give the trainees real experience of the school. The trainees had to enquire…….

- the ability to use different methods, techniques in teaching

- develop skills

- use ICT in the classroom.

- to become an ideal teacher.

- Gain knowledge about how school administrators, principal, teachers, students and their parents build human relationship with each other.

-organize and conduct co-curricular, curricular activities.

-Trainees were to give a total of 8 lessons, 4 in their 1st and 4 in the 2nd

method. The school councilor was to observe their lessons.

Trainees had to complete all the work assigned by the school and works like Book Review, Action Research, Case Study, Report writing on school administration and management, and Reflective Diary.

The college was provided internship dairy to each trainee for a record of all activities.

The detailed understanding of all the tasks to be done during the internship was given by the professors as per the guidelines presented by IITE, Gandhinagar.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	View File

2.4.9 - Number of students attached to each school for internship during the academic year

2.4.9.1 - Number of final year students during the academic year

44

File Description	Documents
Data as per Data Template	[View File](#)
Plan of teacher engagement in school internship	[View File](#)
Any other relevant information	[View File](#)

2.4.10 - Nature of internee engagement during internship consists of Classroom teaching Mentoring Time-table preparation Student counseling PTA meetings Assessment of student learning – home assignments & tests Organizing academic and cultural events Maintaining documents Administrative responsibilities- experience/exposure Preparation of progress reports	**Nine/All of the above**

File Description	Documents
Data as per Data Template	[View File](#)
Sample copies for each of selected activities claimed	[View File](#)
School-wise internship reports showing student engagement in activities claimed	[View File](#)
Wherever the documents are in regional language, provide English translated version	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.4.11 - Institution adopts effective monitoring mechanisms during internship programme. Describe in not more than 100-200 words, the monitoring mechanisms adopted to ensure optimal impact of internship in schools with specific reference to the role of teacher educators, school principal, school teachers and peers.

Effective Monitoring Mechanism during Internship Programme….

Internship: Actual school settings provides cluster of experiences in actual classroom settings, teaching learning situations, daily routine in school settings etc. Learners are provided opportunities in schools from various boards, medium and cities.

As part of the Programme students engage in four internship programmes in various government schools. The students select

schools from the given lists in ERP system.

The School Principal and the School Supervisor/Mentor/Sr. Teacher assist the students. All the activities of the students are monitored by the above persons.

The Principal offer marks/grades according to the performance of the students. Students Attendance, Lesson Delivery, Lesson Observation, Curricular and Extra Curricular Activities, Record and Registers Studying/Checking, Prayer Assembly, Note Checking etc. activities are observed and evaluated by the Principal/Mentor/Sr. Teacher.

The University and the Schools are communicated about the Internship well in advance.

The Students are guided/oriented for the purpose of Internship.

File Description	Documents
Documentary evidence in support of the response	View File
Any other relevant information	View File

2.4.12 - Performance of students during internship is assessed by the institution in terms of observations of different persons such as Self Peers (fellow interns) Teachers / School* Teachers Principal / School* Principal B. Ed Students / School* Students (* 'Schools' to be read as "TEIs" for PG programmes)

Four of the above

File Description	Documents
Assessment criteria adopted by each of the selected persons (For Bachelor and PG Programmes as applicable)	View File
Two filled in sample observation formats for each of the claimed assessors	View File
Any other relevant information	View File

2.4.13 - Comprehensive appraisal of interns' performance is in place. The criteria used for assessment include Effectiveness in class room teaching Competency acquired in evaluation

Four of the above

process in schools Involvement in various activities of schools Regularity, initiative and commitment Extent of job readiness

File Description	Documents
Format for criteria and weightages for interns' performance appraisal used	[View File](#)
Five filled in formats for each of the aspects claimed	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.5 - Teacher Profile and Quality

2.5.1 - Number of fulltime teachers against sanctioned posts during the year

7

File Description	Documents
Data as per Data Template	[View File](#)
Sanction letters indicating number of posts (including management sanctioned posts) with seal and signature of the principal	[View File](#)
English translation of sanction letter, if it is in regional language	**No File Uploaded**
Any other relevant information	[View File](#)

2.5.2 - Number of fulltime teachers with Ph. D. degree during the year

7

File Description	Documents
Data as per Data Template	[View File](#)
Certificates of Doctoral Degree (Ph.D) of the faculty	[View File](#)
Any other relevant information	[View File](#)

2.5.3 - Number of teaching experience of full time teachers for the during the year

7

2.5.3.1 - Total number of years of teaching experience of full-time teachers for the academic year

7

File Description	Documents
Copy of the appointment letters of the fulltime teachers	[View File](#)
Any other relevant information	**No File Uploaded**

2.5.4 - Teachers put-forth efforts to keep themselves updated professionally Describe the nature of efforts by teachers to keep themselves updated professionally in not more than 100-200 words 1. In house discussions on current developments and issues in education 2. Share information with colleagues and with other institutions on policies and regulations

When there is an issue regarding Curriculum or training aspects the professors together conduct an in-house meeting to discuss the new development, collect the insight from all professors, browse the internet and keep themselves updated.

Webinars, Seminars, FDP, Conferences are attended and discussed with faculty members to generate new understanding among the remaining faculty members.

File Description	Documents
Documentary evidence to support the claim	[View File](#)
Any other relevant information	**No File Uploaded**

2.6 - Evaluation Process

2.6.1 - Continuous Internal Evaluation (CIE) of student learning is in place in the institution Describe details of the Continuous Internal Evaluation in the institution highlighting its major components in not more than 100-200 words

Mechanism of Internal Evaluation is transparent and robust and time bound: Institution adopts the following in internal evaluation:

IT integration and reforms in the examination procedures and processes (continuous internal assessment and end-semester assessment) have brought in considerable improvement in examination management system of the institution. This activity is taken care by the Uni. IITE-Gandhinagar and also VNSGU, Surat.

Internal Examination (30 Marks): Assignments (05), Attendance (05), Continuous Comprehensive Evaluation (CCE) (05), Preliminary (15). Assignment, Term paper and project assigned, and practical work in all subject, Field work, Film review, book review.

ERP Messaging Promote Students for Next Semester in ERP Configuration of 1. Examination form 2. Semester wise subjects 3. course and semester wise assessment scheme 4. Exam form, application and fees date 5. Making exam form live Subject selection by Students.

Day and session, course, semester wise Report of allocated students to the exam centres. Students' unique login has effectively reduced time of examination section.

The record of attendance & eligibility of student is visible to student.

Confidentiality in delivery, setting, printing of question papers.

CCTV surveillance system

Improvement in reliability, efficiency, security, transparency, confidentiality, accuracy and accountability of the evaluation process and also reduces resources, manpower and time.

File Description	Documents
Relevant documents related to Internal Evaluation System at the institution level with seal and signature of the Principal	View File
Any other relevant information	View File

2.6.2 - Mechanism of internal evaluation is transparent and robust and time bound; Institution adopts the following in internal evaluation Display of internal assessment marks before the term end examination Timely feedback on individual/group performance Provision of improvement opportunities Access to tutorial/remedial support Provision of answering bilingually	Three of the above

File Description	Documents
Copy of university regulation on internal evaluation for teacher education	View File
Annual Institutional plan of action for internal evaluation	No File Uploaded
Details of provisions for improvement and bi-lingual answering	No File Uploaded
Documentary evidence for remedial support provided	No File Uploaded
Any other relevant information	View File

2.6.3 - Mechanism for grievance redressal related to examination is operationally effective

At the institute level, University examination committee, comprising of the principal (Exam Superintendent), controller of examination (CEO), senior faculty and other teaching staff as members, is constituted to deal with examination related grievances. No Grievances raised by students regarding Examination.

Examination is conducted with live CCTV cameras and in the presence the class supervisors. Our IP Address is shared with the authority of the University.

The Exam Question papers and the Exam Stationary are kept in a strict security of the Principal and the Senior Professors.

Preparations were made to prevent any mishap during the examinations. The Principal, the Exam Superintendent, the Supervisors and the support staff are always ready to solve any problem related to the examination.

So far, the College hasn't experienced any such incident.

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

2.6.4 - The institution adheres to academic calendar for the conduct of Internal Evaluation Describe the mechanism of adhering to academic calendar for the conduct of Internal Evaluation in the

institution in not more than 100-200 words.

At the institute level, University examination committee, comprising of the principal (Exam Superintendent), controller of examination (CEO), senior faculty and other teaching staff as members, is constituted to deal with examination related grievances. No Grievances raised by students regarding Examination.

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File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	[View File](#)
Any other relevant information	[View File](#)

2.7 - Student Performance and Learning Outcomes

2.7.1 - The teaching learning process of the institution is aligned with the stated PLOs and CLOs. Describe the way in which institution ensures alignment of stated PLOs and CLOs with the teaching learning process in not more than 100 - 200 words.

The teaching-learning system has established aims and objectives, so there has been a pivotal vision as outcome-based process. The twenty-first century is being regarded as the age of ICT, where protecting information and to integrate is very easy, so there are specific outcomes of very specific teaching learning programmes. As a matter of fact, Our University, IITE-Gandhinagar has been offering very specific teacher education programmes where a very noble objective is set to achieve and that is to make such a teacher education programme which is globally feasible and locally accepted. Indian Knowledge System is internationally recognised scientific and effective system so following Outcome Based Education (OBE) are envisaged: UG Programme: B.Sc.-B.Ed. and B.A.-B.Ed. programmes have

been specifically aiming at multicore development of school teachers who can lead, manage and administer teaching-learning processes at school level.

This programme is specifically designed for enhancing and updating information for building repertoire among school teachers, teacher educators and educational administrators' domain wise. Research Programmes: Innovation and research studies are integral part of Higher Education, but as there is a less scope for Research Programme leading to Ph.D. Degree.

The College professors are Ph.D. Guides/Supervisors.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

2.7.2 - Pass percentage of Students during the year

File Description	Documents
Data as per Data Template	View File
Result sheet for each year received from the Affiliating University	View File
Certified report from the Head of the Institution indicating pass percentage of students program-wise	View File
Any other relevant information	No File Uploaded

2.7.3 - The progressive performance of students and attainment of professional and personal attributes in line with the PLOs and CLOs is monitored and used for further improvements

This College aims to be a leading Training Institute in nurturing better teachers with an experience to rich diversified and integrated curriculum, combining the spiritand philosophies of legendary Indian academicians and philosophers.

Different four domains of a Graduate of this Collegeare - 1.

Personal, 2. Intellectual, 3.Professional, 4. Social& Cultural. Each domain caters to specific aspect of personality, intellect, pedagogy & content competency and social ethos.

1. Personal

-Curricular activities like seminars, quiz, projects, problem solving etc.

-practice teaching, counselling, mentoring, tutoring.

-placement activities& school exposure.

2. Intellectual

-Making students familiar with technology and e-learning,

-Mentoring during practice teaching

-promoting skills

3. Professional

-Teaching Competence likepedagogical, content knowledge, technology, teaching methods and strategies.

-Developing positive attitude like empathy, mentoring, reflective practices. Values, Commitment and Integrity.

4. Social & Cultural

-Promoting diversity, celebration of days, festival, social, cultural diversities...

- social services/activities.

-Gender sensitization, care of vulnerable and backward classes.

-Global ethos by inclusive access to campus, using green environment, promoting economic use of water, light.

File Description	Documents
Documentary evidence showing the performance of students on various internal assessment tasks and the LOs achieved	View File
Any other relevant information	View File

2.7.4 - Performance of outgoing students in internal assessment

2.7.4.1 - Number of students achieving on an average 70% or more in internal assessment activities during the year

44

File Description	Documents
Number of students achieving on an average 70% or more in internal assessment activities during t	View File
Record of student-wise / programme-wise / semester-wise internal assessment of students during the year	View File
Any other relevant information	View File

2.7.5 - Performance of students on various assessment tasks reflects how far their initially identified learning needs are catered to. Describe with examples the extent to which the assessment task and the performance of students reflect their initially identified learning needs in not more than 100 -200 words.

The performance of students on various assessment tasks reflects the extent to which their initially identified learning needs are addressed in the B.Ed. program. The assessment framework is designed to ensure the attainment of course and program outcomes, mapped across cognitive, affective, and psychomotor domains. Continuous and semester-end evaluations are used to assess these outcomes.

Continuous assessment includes two comprehensive tests, assignments, seminars, projects, attendance, and preliminary exams. These tasks measure cognitive outcomes, such as knowledge retention and application, through written submissions, tests, and projects. Affective outcomes are evaluated through observation scales measuring students' engagement and performance in group projects and class activities, while psychomotor outcomes are assessed during practical exams and skill-based assessments.

Semester-end exams, both at the college and university level, assess cognitive attainment through theory exams. A predefined question paper framework ensures coverage of all topics. Additionally, a panel of examiners measures affective and psychomotor outcomes during practical evaluations, including school exposure visits, internships, and teaching activities in both government and private schools. In science subjects, practical exams and viva voce assessments measure the attainment of psychomotor outcomes. This well-structured evaluation system ensures that the assessment tasks are aligned with and reflect the students' learning needs.

File Description	Documents
Documentary evidence in respect to claim	[View File](View_File)
Any other relevant information	[View File](View_File)

2.8 - Student Satisfaction Survey

2.8.1 - Online student satisfaction survey regarding teaching learning process

https://www.coekharod.org/media/files/2.8.1%20student%20satisfactory%20survey.pdf

RESEARCH AND OUTREACH ACTIVITIES

3.1 - Resource Mobilization for Research

3.1.1 - Number of research projects funded by government and/ or non-government agencies during the year

0

File Description	Documents
Data as per Data Template	[View File](View_File)
Sanction letter from the funding agency	No File Uploaded
Any other relevant information	No File Uploaded

3.1.2 - Number of grants received for research projects from government and / or non-government agencies during the year (INR in Lakhs)

0

File Description	Documents
Sanction letter from the funding agency	*View File*
Income Expenditure statements highlighting the research grants received certified by the auditor	**No File Uploaded**
Any other relevant information	**No File Uploaded**

3.1.3 - In-house support is provided by the institution to teachers for research purposes during the year in the form of Seed money for doctoral studies / research projects Granting study leave for research field work Undertaking appraisals of institutional functioning and documentation Facilitating research by providing organizational supports Organizing research circle / internal seminar / interactive session on research	**Two of the above**

File Description	Documents
Data as per Data Template	*View File*
Institutional Policy document detailing scheme of incentives	*View File*
Sanction letters of award of incentives	**No File Uploaded**
Income Expenditure statements highlighting the relevant expenditure with seal and signature of the Principal	*View File*
Documentary evidence for each of the claims	*View File*
Any other relevant information	**No File Uploaded**

3.1.4 - Institution has created an eco-system for innovation and other initiatives for creation and transfer of knowledge that include Participative efforts (brain storming, think tank etc.) to identify possible and needed innovations Encouragement to novel ideas Official approval and support for innovative try-outs Material and procedural supports	**One of the above**

File Description	Documents
Documentary evidences in support of the claims	**No File Uploaded**
Details of reports highlighting the claims made by the institution	**No File Uploaded**
Reports of innovations tried out and ideas incubated	**No File Uploaded**
Copyrights or patents filed	**No File Uploaded**
Any other relevant information	**No File Uploaded**

3.2 - Research Publications

3.2.1 - Number of research papers / articles per teacher published in Journals notified on UGC website during the year

9

File Description	Documents
Data as per Data Template	[View File](#)
First page of the article/journals with seal and signature of the Principal	[View File](#)
E-copies of outer jacket/contents page of the journals in which articles are published	[View File](#)
Any other relevant information	**No File Uploaded**

3.2.2 - Number of books and / or chapters in edited books published and papers in National / International conference-proceedings per teacher during the year

0

File Description	Documents
Data as per Data Template	View File
• First page of the published book/chapter with seal and signature of the Principal	**No File Uploaded**
E-copies of outer jacket/contents page of the books, chapters and papers published along with ISBN number in national / international conference-proceedings per teacher	**No File Uploaded**
Any other relevant information	**No File Uploaded**

3.3 - Outreach Activities

3.3.1 - Number of outreach activities organized by the institution during the year

3.3.1.1 - Total number of outreach activities organized by the institution during the year

11

File Description	Documents
Data as per Data Template	View File
Report of each outreach activity organized along with video/ photographs with seal and signature of the Principal	View File
Any other relevant information	View File

3.3.2 - Number of students participating in outreach activities organized by the institution during the year

3.3.2.1 - Number of students participating in outreach activities organized by the institution during the year

63

File Description	Documents
Event-wise newspaper clippings / videos / photographs with captions and dates	View File
Report of each outreach activity with seal and signature of the Principal	View File
Any other relevant information	**No File Uploaded**

3.3.3 - Number of student participation in national priority programmes such as Swachh Bharat, AIDs awareness, Gender sensitivity, Yoga, Digital India, National Water Mission during the year

56

3.3.3.1 - Number of students participated in activities as part of national priority programmes during the year

56

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the claim along with photographs with caption and date	View File
Any other relevant information	**No File Uploaded**

3.3.4 - Outreach activities in the community in terms of influencing and sensitizing students to social issues and contribute to community development Describe the way in which outreach activities conducted sensitized students to social issues and community development in not more than 100-200 words.

(1)The Blood Donation Camp

The College organized blood donation camp on September 30,2023 from 10:00 to 1:00 PM collobration with Kumarpal Gandhi Blood Bank, Ankleshwar, Bharuch. There was 50 Unit Blood donation by Community. All the Planning done by College Professor Dr. Intekhabalam K. Ansari.

(2) Community Practice: Publication of "Utkarsh" Magazine

The publication of "Utkarsh" exemplifies the College of Education,

Kharod's commitment to fostering a vibrant campus culture, recognizing student and faculty achievements, and strengthening its bond with the community. The success of "Utkarsh" is attributed to the dedicated efforts of the magazine committee.The 2023-24 edition, themed "Education: what Moment"(??????:??????) was officially launched on September 5, 2023.

(3) Swachhata Campaign Report

On 30th September 2023, the College of Education, Kharod, actively participated in the "Swachhata Hi Seva" campaign with the aim of promoting cleanliness and hygiene within the Kharod village. The event witnessed enthusiastic participation from Dr. P.R. Master (Principal), college staff, and 94 students.

The campaign focused on a one-hour Shramdaan session where participants actively engaged in various cleanliness activities.

File Description	Documents
Relevant documentary evidence for the claim	**No File Uploaded**
Report of each outreach activity signed by the Principal	View File
Any other relevant information	**No File Uploaded**

3.3.5 - Number of awards and honours received for outreach activities from government / recognized agency during the year

0

File Description	Documents
Data as per Data Template	View File
Appropriate certificates from the awarding agency	**No File Uploaded**
Any other relevant information	**No File Uploaded**

3.4 - Collaboration and Linkages

3.4.1 - Number of linkages for Faculty exchange, Student exchange, research etc. during the year

0

3.4.1.1 - Number of linkages for faculty exchange, student exchange, research etc. during the

year

0

File Description	Documents
Data as per Data Template	[View File](#)
List of teachers/students benefited by linkage – exchange and research	**No File Uploaded**
Report of each linkage along with videos/photographs	**No File Uploaded**
Any other relevant information	**No File Uploaded**

3.4.2 - Functional MoUs with institutions of National and / or International importance, other universities, industries, corporate houses etc. during the academic year

0

File Description	Documents
Data as per Data Template	[View File](#)
Copies of the MoU's with institution / industry/ corporate houses	**No File Uploaded**
Any other relevant information	**No File Uploaded**

3.4.3 - Institution has linkages with schools and other educational agencies for both academic and outreach activities and jointly organizes Local community based activities Practice teaching /internship in schools Organizes events of mutual interest- literary, cultural and open discussions on pertinent themes to school education Discern ways to strengthen school based practice through joint discussions and planning Join hands with schools in identifying areas for innovative practice Rehabilitation Clinics Linkages with general colleges	`Five/Six of the above`

File Description	Documents
Data as per Data Template	View File
Report of each activities with seal and signature of the Principal	View File
Any other relevant information	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The institution has adequate facilities for Teaching- Learning. viz., classrooms, laboratories, sports field, fitness center, equipment, computing facilities, sports complex, etc. for the various programme offered Describe the adequacy of facilities for Teaching –Learning as per the minimum specified requirement by statutory bodies in not more than 100 - 200 words

This is a B.Ed. College. For the both Classes 110 students and 6 faculties can easily be accommodated for teaching, learning and training purpose. The College is equipped with necessary classrooms and ICT facilities.

The Assembly Hall is a multipurpose place where Prayer Assembly and different common programmes are conducted. This hall is having sitting capacity of 120 persons, LCD Projector, VCS Panel, Computer, WIFI and CCTV Systems Curtains, Stage and Podiums.

The Computer Lab is equipped with 19 computers, a big TV, a printer, a monitor and WIFI system are available in the Lab. For the purpose of learning through ICT and for any computer, internet related work the students are using this lab.

The Language Lab has 10headphones, monitor system, an LCD Projector and a Video Class System.

All methods rooms are having Computers, Printers and WIFI system.The building premises is covered with 14 CCTV cameras.

The library is having total 4681 books of Rs. 509862/-.There was 28 Magazine, 7 Journal and 3 Newspaper in Library. Also N-List E-resources subscription yearly by college.

The College has a playground and a very big common play field. Twice in a year the College organizes Sports Events. Carom, Chess, Badminton, Volley Ball, Cricket Kit etc. are also available for the students.

File Description	Documents
List of physical facilities available for teaching learning	[View File](#)
Geo-tagged photographs	[View File](#)
Any other relevant information	[View File](#)

4.1.2 - Number of classrooms and seminar hall(s) with ICT- enabled facilities such as smart classroom, LMS, video and sound systems etc. during the year.

4.1.2.1 - Number of classrooms and seminar hall(s) with ICT facilities

04

File Description	Documents
Data as per Data Template	[View File](#)
Geo-tagged photographs	[View File](#)
Link to relevant page on the Institutional website	https://www.coekharod.org/127/407/College-Building.html
Any other relevant information	**No File Uploaded**

4.1.3 - Expenditure for infrastructure augmentation excluding salary during the year (INR in lakhs)

0

File Description	Documents
Data as per Data Template	[View File](#)
Income Expenditure statements highlighting the expenditure on infrastructure augmentation with seal and signature of CA and the Principal	**No File Uploaded**
Any other relevant information	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Institution has adopted automation of library using Integrated Library Management System (ILMS) or any other software Describe the features of Library Automation in not more than 100 – 200 words.

NIL	

File Description	Documents
Bill for augmentation of library signed by the Principal	**No File Uploaded**
Web-link to library facilities, if available	**Nil**
Any other relevant information	**No File Uploaded**

4.2.2 - Institution has remote access to library resources which students and teachers use frequently Give details of Gateway for remote access to library resources used by teachers and students in not more than 100 - 200 words

NIL

File Description	Documents
Landing page of the remote access webpage	**No File Uploaded**
Details of users and details of visits/downloads	**No File Uploaded**
Any other relevant information	**No File Uploaded**

4.2.3 - Institution has subscription for e-resources and has membership / registration for the following e-journals e-Shodh Sindhu Shodhganga e-books Databases	**All of the above**

File Description	Documents
Data as per Data template	[View File](#)
Receipts of subscription /membership to e-resources	[View File](#)
E-copy of the letter of subscription /member ship in the name of institution	[View File](#)
Any other relevant information	**No File Uploaded**

4.2.4 - Annual expenditure for purchase of books, journals, and e-resources during the year (INR in Lakhs)

0.63695

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting the expenditure on purchase of books, journals, e-resources with seal and signature of both the Principal and Chartered Accountant	View File
Any other relevant information	**No File Uploaded**

4.2.5 - Per day usage of library by teachers and students during the academic year

4.2.5.1 - Number of teachers and students using library for Month one (not less than 20 working days) during the academic year

75

File Description	Documents
Document showing the number of teachers and students using library / e-library per working day/ logins in remote access for 10 days each for five months during the academic year with seal and signature of both the librarian and principal	View File
Link to certified copies of the ledger pages/screenshots of the data for 5 days each for 5 working months selected by the institution	**Nil**
Any other relevant information	View File

4.2.6 - Efforts are made to make available National Policies and other documents on education in the library suitable to the three streams of teacher education –general teacher education, special education and physical education by the following ways Relevant educational documents are obtained on a regular basis Documents are made available from other libraries on loan Documents are obtained as and when teachers recommend Documents are obtained as gifts to College	**Two of the above**

File Description	Documents
Data as per Data Template	[View File](#)
Any other relevant information	**No File Uploaded**

4.3 - ICT Infrastructure

4.3.1 - Institution updates its ICT facilities including Wi-Fi Describe ICT facilities including Wi-Fi with date and nature of updation in not more than 100 - 200 words

The college has one LCD Projector with computer in Assembly hall. Also have video classroom system in hall.

The college have another LCD Projector with computer, Integrated Students Booth Controller, Head Phone systems in Language lab.

The college has one computer lab with main computer, for student there are 12 computers. One Big TV Screen and Printer.

The college has 6 computers and 6 printers for college teaching staff, 1 computer and 2 printers for clerical work, one computer and printer for Library.

The College has GTPL 200MBPSWiFi facility, which is from Government Gujarat grant. College has another GTPL 50MBPS WiFi facility for personal Use.

File Description	Documents
Document related to date of implementation and updation, receipt for updating the Wi-Fi	[View File](#)
Any other relevant information	**No File Uploaded**

4.3.2 - Student – Computer ratio during the academic year

6:1

File Description	Documents
Data as per data template	[View File](#)
Purchase receipts and relevant pages of the Stock Register with seal and signature of the principal	**No File Uploaded**
Any other relevant information	[View File](#)

4.3.3 - Available bandwidth of internet connection in the Institution (Leased line) Opt any one:	D. 50 MBPS - 250MBPS

File Description	Documents
Receipt for connection indicating bandwidth	**No File Uploaded**
Bill for any one month during theacademic year indicating internet connection plan, speed and bandwidth	[View File](#)
Any other relevant Information	[View File](#)

4.3.4 - Facilities for e-content development are available in the institution such as Facilities for e-content development are available in the institution such as Studio / Live studio Content distribution system Lecture Capturing System (LCS) Teleprompter Editing and graphic unit	One of the above

File Description	Documents
Data as per Data Template	[View File](#)
Link to videos of the e-content development facilities	**Nil**
List the equipment purchased for claimed facilities along with the relevant bills	[View File](#)
Link to the e-content developed by the faculty of the institution	[https://www.coekharod.org/index.php?option=downloads&action=file&id=24&bayanyear_name=E-Content-(PPT)](#)
Any other relevant information	**No File Uploaded**

4.4 - Maintenance of Campus and Infrastructure

4.4.1 - Expenditure incurred exclusively on maintenance of physical and academic support facilities during the year (INR in Lakhs)

138938

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting relevant items with seal and signature of the Principal and Chartered Accountant	View File
Any other relevant information	View File

4.4.2 - Systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.are in place Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities in not more than 100 - 200 words

Computer Laboratory: This lab is offered by the Government. The college principal and one faculty member handle it.

Language Lab: With the help of UGC grant this lab was established. The college principal and one faculty member take care of it.

Library: Our permeant librarian is doing library management very well.

Sports: The College does not have any trained faculty who can look after this. As and when according to the requirement one of the faculty looks after sports events. Sports committees look after it. Sports day and other sports activities are being arranged time to time.

Computers: Computer maintenance and networking is out sourced. Computers are assigned to all the faculty members. They taking care of their specific computers and other electronic devices.

Classrooms: There are 03 peons/sevak who look after the house keeping which takes care of the regular cleaning of the premises and Management look into regular upgradation and maintenance of the class rooms and building.

Maintenance of Garden: Our college trust is taking care of the whole campus and its security. They have appointed special people to look after garden

File Description	Documents
Appropriate link(s) on the institutional website	https://www.coekharod.org/media/files/Procedures-and-policies.pdf
Any other relevant information	View File

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - A range of capability building and skill enhancement initiatives are undertaken by the institution such as Career and Personal Counseling Skill enhancement in academic, technical and organizational aspects Communicating with persons of different disabilities: Braille, Sign language and Speech training Capability to develop a seminar paper and a research paper; understand/appreciate the difference between the two E-content development Online assessment of learning	All of the above

File Description	Documents
Data as per Data Template	View File
Report on each capability building and skill enhancement initiative adopted with seal and signature of the Principal	View File
Sample feedback sheets from the students participating in each of the initiative	No File Uploaded
Photographs with date and caption for each initiative	View File
Any other relevant information	No File Uploaded

5.1.2 - Available student support facilities in institution are Vehicle Parking Common rooms separately for boys and girls Recreational facility First aid and medical aid Transport Book bank Safe drinking water Hostel Canteen Toilets for girls Indicate the one/s applicable	Seven/Eight of the above

File Description	Documents
Geo-tagged photographs	[View File](#)
Any other relevant information	[View File](#)

5.1.3 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Data as per Data Template for the applicable options	[View File](#)
Institutional guidelines for students' grievance redressal	[View File](#)
Composition of the student grievance redressal committee including sexual harassment and ragging	[View File](#)
Samples of grievance submitted offline	[View File](#)
Any other relevant information	No File Uploaded

5.1.4 - Institution provides additional support to needy students in several ways such as Monetary help from external sources such as banks Outside accommodation on reasonable rent on shared or individual basis Dean student welfare is appointed and takes care of student welfare Placement Officer is appointed and takes care of the Placement Cell Concession in tuition fees/hostel fees Group insurance (Health/Accident)	Two of the above

File Description	Documents
Data as per Data template	View File
Income Expenditure statement highlighting the relevant expenditure towards student concession along with approval / sanction letter	View File
Report of the Placement Cell	View File
Any other relevant information	View File

5.2 - Student Progression

5.2.1 - Number of students of the institution placed as teachers/teacher educators during the year

Number of students placed as teachers/teacher educators	Total number of graduating students
7	44

File Description	Documents
Data as per Data Template	View File
Reports of Placement Cell for during the year	View File
Appointment letters of 10 percent graduates for each year	View File
Any other relevant information	**No File Uploaded**

5.2.2 - Number of student progression to higher education during the academic year

5.2.2.1 - Number of outgoing students progressing from Bachelor to PG (A1).

5

File Description	Documents
Data as per Data Template	View File
Details of graduating students and their progression to higher education with seal and signature of the principal	View File
Documentary evidence in support of the claim	**No File Uploaded**
Any other relevant information	**No File Uploaded**

5.2.3 - Number of students qualifying state/national level examinations during the year (eg: NET/SLET/ TET/ CTET)

0

File Description	Documents
Data as per Data Template	View File
Copy of certificates for qualifying in the state/national examination	**No File Uploaded**
Any other relevant information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Student council is active and plays a proactive role in the institutional functioning Describe the ways in which student council plays a proactive role in the institutional functioning and contribute for students welfare in not more than 100 - 200 words

Student council is being constituted in the college regularly with various perspectives. It helps in the planning and implementation of the academic functions of the college. Particularly members of the students' council help in the implementation of practice teaching. They help in the co ordination with the various surrounding practice schools. Student's council contributes in the planning and implementation of various co curricular activities organized at college level for the development of the students. During the year Yoga Day, Celebration of Independence Day, Republic Day, Sugamsangit competition, Poster making competition, elocution competition, Youth Parliament,…etc. were planned and implemented in the college. Student council played an important role in the planning and implemented.

File Description	Documents
Copy of constitution of student council signed by the Principal	View File
List of students represented on different bodies of the Institution signed by the Principal	View File
Documentary evidence for alumni role in institution functioning and for student welfare	View File
Any other relevant information	No File Uploaded

5.3.2 - Number of sports and cultural events organized at the institution during the year

9

File Description	Documents
Data as per Data Template	View File
Reports of the events along with the photographs with captions and dates	View File
Copy of circular / brochure indicating such kind of events	No File Uploaded
Any other relevant information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - Alumni Association/Chapter (registered / non-registered but functional) contributes significantly for the development of the institution   Describe the role of alumni association in the development of institution in not more than 100 - 200 words highlighting two significant contributions in any functional aspects

Many Members of the Alumni Association – SETU are having a live connection with the college. Many members of the Association are working as the Principals and the teachers of the various Government and private schools. Particularly they support college in the planning and implementation of practice teaching program. Association is having concern about the teaching learning process being implemented at college level and take keen interest in the various programs of the college. Many members are working in the different Government bodies and they support whenever require. Many members of the Association frequently visit to college as per their convenience. In these ways Alumni Association helps in the

development of institution. Two Significant contribution of SETU:

1. Past students of the college help college in the planning and organization of practical aspects of the training whenever required.

2. For the development of creative writing skill among the current as well as past students lecture of the famous Gujarati Poet Mr. Sunil Shah and Mr. Sunil Shah were invited under the banner of SETU on 03/02/2024 at college Campus. They motivated students for creative writing for Charcha part.

File Description	Documents
Details of office bearers and members of alumni association	View File
Certificate of registration of Alumni Association, if registered	No File Uploaded
Any other relevant information	No File Uploaded

5.4.2 - Alumni has an active role in the regular institutional functioning such as Motivating the freshly enrolled students Involvement in the in-house curriculum development Organization of various activities other than class room activities Support to curriculum delivery Student mentoring Financial contribution Placement advice and support

Three/Four of the above

File Description	Documents
Documentary evidence for the selected claim	View File
Income Expenditure statement highlighting the alumni contribution	No File Uploaded
Report of alumni participation in institutional functioning for the academic year	View File
Any other relevant information.	No File Uploaded

5.4.3 - Number of meetings of Alumni Association held during the year

1

File Description	Documents
Data as per Data Template	[View File](#)
Agenda and minutes of the meeting of Alumni Association with seal and signature of the Principal and the Secretary of the Association	[View File](#)
Any other relevant information	**No File Uploaded**

5.4.4 - Alumni Association acts as an effective support system to the institution in motivating students as well as recognizing, nurturing and furthering any special talent/s in them. Describe the mechanism through which Alumni Association acts as an effective support system to the institution in motivating, nurturing special talent in not more than 100 - 200 words

College are always open to visit any member of the Alumni Association. Whenever any of the members visit to our institution we introduce them before all the students and request them to motivate our present students. Even we organize some special programs like guidance from them and sharing of their experiences. During the year 2022-23 we arranged one programs of our Alumni forour students. Date-03 Fabruary, 2023 Charcha part Writing was held under Setu.

File Description	Documents
Documentary evidence in support of the claim	[View File](#)
Any other relevant information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership and participatory mechanism in tune with the vision and mission Describe the vision and mission statement of the institution on the nature of governance, perspective plans and participation of the teachers, students and non-teaching staffs in its decision making bodies of the institution in not more than 100 - 200 words.

At our institution the IQAC and the student's council are the main decision making bodies. Almost all the decisions regarding various aspects are being taken by the IQAC and students council.

IQAC Formation https://www.coekharod.org/media/files/IQAC%20%20FORMA TION%202022-23%26%202023-24.pdfThe details of the Student Councils of the college for the Year 2023-24 are attached as PDF format here with.

Our annual college magazines 'Utkarsh' which are posted on our college website are itself one of the very important documentary evidence of our participatory mechanism.

File Description	Documents
Vision and Mission statements of the institution	View File
List of teachers, students and non-teaching staff on decision making bodies of the institution with seal and signature of the Principal	View File
Documentary evidence in support of the claim	View File
Any other relevant information	View File

6.1.2 - Institution practices decentralization and participative management Describe the process of decentralization and participative management practiced in the institution in not more than 100 - 200 words

Every year we plan institutional practices in a decentralized and participative mode. Every staff member of the college is being included in the various types of the planning and functions of the College. We meet informally ad formally regularly and plan out our institutional practices in such a way so that every faculty member and administrative staff can be involved and contribute for providing the qualitative education to the students. We discuss formally and informally all our institutional work in detail, decide the responsibility of every member of the college as per his/her strengths and interest as far as possible and assigned particular tasks to them for better planning and implementation. Off course all the staff members are very free to give their suggestions for the betterment of the practices and every staff members are being involved in the various tasks. We can say that ours is small but beautiful institution and we are doing our work with the full harmony. We are having very healthy relations among all the staff members.

File Description	Documents
Relevant documents to indicate decentralization and participative management	[View File](#)
Any other relevant information	**No File Uploaded**

6.1.3 - The institution maintains transparency in its financial, academic, administrative and other functions Describe the efforts of the institution towards maintenance of transparency in its financial, academic, administrative and other functions in not more than 100 - 200 words.

- Every year accounts of the college are being audited as per the rules and regulations of the Government.

- Government audit of accounts is also being done regularly as per the schedule of the Government.

- The link of our website is https://www.coekharod.org/

- Our website itself is the evidence of transparency in various functions and the practices of the college.

- IQAC is established at college level for the planning, implementation and evaluation of different kinds of financial, academic and administrative work.

- Students Council is framed every year.

- Various cells and committees are also formulated.

- We regularly publish our college magazine "Utkarsh" . We distribute it to various universities, colleges, schools and other important members of the society in which all the details about the college are given.

- As per the Right to information Act we are always ready to give necessary required by any one. Off course it is to be noted that no RTI was filed against the college and it is the live evidence of the transparency of the college in its financial, academic, administrative and other functions of the college.

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File Description	Documents
Reports indicating the efforts made by the institution towards maintenance of transparency	[View File](#)
Any other relevant information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic plan is effectively deployed Describe one activity successfully implemented based on the strategic plan with details of deployment strategy, during the year in not more than 100 - 200 words

Every year we arrange various activities at our College with various purposes. Publication of our college magazine Utkarsh is also one of them. It is a one of the important illustration of our strategic planning. Every year on 5th September we publish it regularly since the establishment of the college. The volume no.33 year 2023-24 is the documentary evidence for the same. It is posted on our college website, too www.coekharod.org

As per the strategy plan, we have conducted various activities in the year 2023-24 concentrating on the following our goals

1. **Quality Teachers Education**
2. **Value-based activity planning**
3. **Activities for skill development**

File Description	Documents
Link to the page leading to Strategic Plan and deployment documents	**Nil**
Documentary evidence in support of the claim	[View File](#)
Any other relevant information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. Describe the functioning of the institutional bodies in not more than 100 - 200 words.

-We follow the rules and regulations of the U.G.C., N.C.T.E., Gujarat state Government, (Veer Narmad South Gujarat University, Surat- past affiliating university), Indian Institute of Teacher

education, Gandhinagar and other concern authorities.

-IQAC, Students Council, Anti-Ragging Cell, Women Harassment Cell, Students Grievance and Redressal Cell, Internal Complaints Committee, SC,ST Cell, OBC cell......are formulated and functioning at college level.All these bodies contribute in different perspectives in the planning, implementationand evaluation of various functions of the college as per requirement. Details of different cells are available on college website:https://www.coekharod.org/180/0/Cells-Committee.htmlAll these bodies contribute in different perspectives in the planning and implementation of various functions of the college.

-As per the policy of U.G.C. IQAC meetings are arranged regularly in which strategic planning of the institution is being discussed. Details are available on college website.

-Members of the students' council take keen interest in the planning and implementation of various activities of the college which are necessary in various perspectives.

File Description	Documents
Link to organogram on the institutional website	https://www.coekharod.org/180/0/Cells-Committee.html
Documentary evidence in support of the claim	View File
Any other relevant information	View File

6.2.3 - Implementation of e-governance are in the following areas of operation Planning and Development Administration Finance and Accounts Student Admission and Support Examination System Biometric / digital attendance for staff Biometric / digital attendance for students	Three/Four of the above

File Description	Documents
Data as per Data Template	View File
Screen shots of user interfaces of each module	View File
Annual e-governance report	View File
Geo-tagged photographs	View File
Any other relevant information	View File

6.2.4 - Effectiveness of various bodies / cells / committees is evident through minutes of meetings and implementation of their resolutions / decisions Describe one decision based on the minutes of the meetings of various Bodies / Cells / Committees which is successfully implemented in not more than 100 - 200 words.

Last Year in 2023-24 various committees and cells were formed at the college level as per the requirement and rules. Under that, guidance in detail about the program to be organized by IQAC under various committee cells. Based on that, the chairman, vice-chairman, and members of various committees were then provided to each committee to organized to each committee to organize its functions and scope. IQAC provided necessary information and guidance from time to time for the smooth running of each of these programs.

File Description	Documents
Minutes of the meeting with seal and signature of the Principal	View File
Action taken report with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - Effective implementation of welfare measures for teaching and non-teaching staff is in place Describe the existing welfare measurements for teaching and non-teaching staff and their implementation in not more than 100 - 200 words

1.For making the faculty members well equipped with the use of Information and Communication Technology,

New Computer systems are maintained

Printers for the teaching staff are maintained

2.Faculty members are encouraged to take part in the various

educational seminars, conferences and workshops…..Even It was decided to give registration fees to the faculty members to take part in such programs…..accordinglyregistration fees is being given to faculty members

.3 . Sweet water facility is made available for the staff as well as students.

File Description	Documents
List of welfare measures provided by the institution with seal and signature of the Principal	[View File](#)
List of beneficiaries of welfare measures provided by the institution with seal and signature of the Principal	[View File](#)
Any other relevant information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend seminars / conferences / workshops and towards membership fees of professional bodies during the year

5

File Description	Documents
Data as per Data Template	[View File](#)
Institutional Policy document on providing financial support to teachers	[View File](#)
E-copy of letter/s indicating financial assistance to teachers	[View File](#)
Certificate of participation for the claim	[View File](#)
Certificate of membership	[View File](#)
Income Expenditure statement highlighting the financial support to teachers	[View File](#)
Any other relevant information	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programmes organized by

the institution for teaching and non-teaching staff during the year.

0

File Description	Documents
Data as per Data Template	[View File]
Brochures / Reports along with Photographs with date and caption	**No File Uploaded**
List of participants of each programme	**No File Uploaded**
Any other relevant information	**No File Uploaded**

6.3.4 - Number of teachers undergoing online / face to face Faculty Development Programmes (FDPs) viz., Orientation Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other similar programmes

2

File Description	Documents
Data as per Data Template	[View File]
Copy of Course completion certificates	[View File]
Any other relevant information	**No File Uploaded**

6.3.5 - The institution has a performance appraisal system for teaching and non-teaching staff Describe the process of performance appraisal system for teaching and non-teaching staff in not more than 100 - 200 words.

We have prepared two separate performance appraisal Performa for the Performance Appraisal of teaching and non teaching staff members of the college. We have createdGoogle forms on college ID for the Performance appraisal of all the staff members. We created the Google forms links, shared it in our year wise what's App groups, requested our all the students and collected the necessary data from the students of 2023-24 as a part of the performance appraisal of all the staff members of the College.Performance appraisal Reports of the three teaching and three non teaching staff members are uploaded.

File Description	Documents
Proforma used for performance appraisal for teaching and non-teaching staff with seal and signature of the Principal	[View File](#)
Performance Appraisal Report of any three teaching and three non-teaching staff with seal and signature of the Principal	[View File](#)
Any other relevant information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal or /and external financial audit regularly Describe the process of internal and external financial audits along with the mechanism for settling audit objections, if any, during the year in not more than 100 - 200 words

As per rules and regulations every year financial audit of the college is being done. Accounts of the college are being kept systematically and are being audited externally by The Jay Haresh& Associates, Chartered Accountants, Bharuch , Phone No.08000655963 .Audited accounts are attached herewith.

Here it is to be mentioned that No objections were raised by the external auditor regarding the financial accounts of the college of the year 2023-24

There is no internal audit system. Off course, utmost care is being taken up regarding the maintenance and transparency of the financial accounts.

Government audit is being conducted as per the rules and regulations of the Government.

File Description	Documents
Report of Auditors of during the year signed by the Principal.	[View File](#)
List of audit objections and their compliance with seal and signature of the Principal	**No File Uploaded**
Any other relevant information	**No File Uploaded**

6.4.2 - Funds / Donations received from non-government bodies, individuals, philanthropists averaged over the year (not covered in Criterion III)(INR in Lakhs)

0

File Description	Documents
Data as per Data Template	[View File](#)
Income Expenditure statements highlighting the relevant items with seal and signature of both the Chartered Accountant / Principal	**No File Uploaded**
Copy of letter from the NGO / Individual / Philanthropists stating the Fund / Donation given	**No File Uploaded**
Any other relevant information	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources are in place. Describe the procedure of mobilization of funds and its optimal utilization in not more than 100 - 200 words.

As ours is a Grant-in Aid College and we are having very less fund we always try to use our fund in a very effective manner. We always try to avoid unnecessary expenses as far as possible. Off course,we try to fulfill necessary requirements of the students as well as staff. Members of the IQAC also take care about the effective use of available fund.

Audit reports of the college are the evidence of the optimal utilization of the funds.

File Description	Documents
Documentary evidence regarding mobilization and utilization of funds with seal and signature of the Principal	[View File](#)
Any other relevant information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) or any other mechanism has contributed significantly for institutionalizing the quality assurance strategies Describe the process adopted by the institution

for quality assurance through IQAC or any other mechanism in not more than 100 - 200 words

IQAC of the college always motivate and encourage all the faculty members for organizing diverse kinds of co curricular activities at college level. Even the faculty members are requested to motivate all the students to take part in the inter college and other activities organized by other institutions. Faculty members of the college are always requested and advised to arrange various students' oriented qualitative activities. The enough freedom is given to all the faculty members to plan and implement vivid thoughtfulactivities.

In nutshell it is to be noted that the process adopted by the institution for quality assurance through IQAC and students council is the freedom and encouraging atmosphere for institutionalizing the quality assurance strategies.

Details and the proofs of all the various activities responsible for ensuring quality culture in the college are uploaded on the face book page of the college. Link of the face book page is….https://www.facebook.com/College-of-Education-Kharod-104822358039613/?ref=pages_you_manage

College website itself is also a one of the reflection of our efforts.

A report of the activities responsible for ensuring quality culture in the institution is uploaded here with.

File Description	Documents
List of activities responsible for ensuring quality culture in the Institution with seal and signature of the principal	[View File](#)
Any other relevant information	No File Uploaded

6.5.2 - The institution reviews its teaching-learning process periodically through IQAC or any other mechanism Describe the process adopted by the institution for reviewing Teaching-Learning Process periodically in not more than 100 - 200 words.

For the review of teaching learning process the IQAC members always ask questions to the students and discuss about the teaching learning process with them formally and informally. In the meetings of the IQAC to the review of teaching learning process is being done

through discussion. No specific mechanism is adopted for the review of teaching learning process periodically. But all the faculty members themselves review the teaching learning process continuously and make necessary improvements accordingly. It is to be noted humbly that the results sheets issued by the University are itself the evidence of the improvement in the teaching learning process. Almost all the 3students who had completed their training in the year 2023- 24 have passed (100 % Result) and almost all the students got first class distinction.

File Description	Documents
Appropriate documents to show the visible improvement/s in Teaching-Learning Process with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

6.5.3 - Number of quality initiatives taken by IQAC or any other mechanism for promoting quality culture during the year

01

File Description	Documents
Data as per Data Template	View File
Report of the work done by IQAC or other quality mechanisms	View File
List of quality initiatives undertaken by IQAC / other quality mechanism signed by the Principal	No File Uploaded
Any other relevant information	View File

6.5.4 - Institution engages in several quality initiatives such as Regular meeting of Internal Quality Assurance Cell (IQAC) or other mechanisms; Feedback collected, analysed and used for improvements Timely submission of AQARs (only after 1st cycle) Academic Administrative Audit (AAA) and initiation of follow up action Collaborative quality	Two of the above

initiatives with other institution(s)
Participation in NIRF

File Description	Documents
Data as per Data Template	View File
Link to the minutes of the meeting of IQAC	https://www.coekharod.org/media/files/IQAC%20%20%202023-24.pdf
Link to Annual Quality Assurance Reports (AQAR) of IQAC	https://www.coekharod.org/167/449/AQAR.html
Consolidated report of Academic Administrative Audit (AAA)	No File Uploaded
e-Copies of the accreditations and certifications	View File
• Supporting document of participation in NIRF	No File Uploaded
Feedback analysis report	No File Uploaded
Any other relevant information	No File Uploaded

6.5.5 - Institutions keeps track of the incremental improvements achieved in academic and administrative domains of its functioning through quality assurance initiatives For first cycle: Describe two examples to show incremental improvements achieved within the institution during the year in not more than 100 - 200 words each For second and subsequent cycles: Describe two examples to show incremental improvements achieved within the institution due to quality initiatives since the previous accreditation in not more than 100 - 200 words each

1. More Books and journals are to be added:

Every year college purchase quality books and journals with proper care and concern without fail. Particularly the purchase of books is as per the requirements of the students. The process of purchasing the books is a continuous process. The suggestions of all the teaching staff members are always welcome and consider for the purchase of the books for the College.

2. For the Second Cycle

At last,the college appeared for the second cycle of NAAC in

2022-23. In 2022-23, the college completed the second cycle on 12 August 2023. The result of the second cycle was declared and the college has achieved a "B" grade with a CGPA of 2.32 Now the college hasa validity ofNAAC up to 11 August 2028

3. Progress in the Direction of E-Governance

College is positively adophing the various domains of E-Governance.

1 College os well prepared for the admission process which is being conducted by the Govt/ University

2. Online salary portal

3. Portal of the university for admission, enrollment, exam forms submission, Internal marks submission, etc.

4. Bio Metric aattandance

5. PAR portal, Finishing school portal AISHE portal, etc, are well adapted

File Description	Documents
Relevant documentary evidence in support of the claim	[View File](#)
Any other relevant information	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Institution has a stated energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements Describe the institution's energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements in not more than 100 - 200 words.

Energy Policy

- **The College is conscious and uses the electricity only if necessary.**
- **The College uses LED lamps to save the electricity.**
- **Under "Save Power" trainees are advised to switch off the light and fan whenever they leave the classroom.**

File Description	Documents
Institution's energy policy document	[View File](#)
Any other relevant information	[View File](#)

7.1.2 - Institution has a stated policy and procedure for implementation of waste management Give a brief note on the institution policy for waste management along with its implementation procedure in not more than 100 - 200 words.

Waste Management Policy

- **Separate dust bins are used for dry and wet wastage**
- **The dry and wet wastage are collected and it is delivered to the Gram Panchayat through its vehicle.**
- **The old newspapers, old stationary, old student's material etc. are sold out for the purpose of recycle.**

File Description	Documents
Documentary evidence in support of the claim	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Institution waste management practices include Segregation of waste E-waste management Vermi-compost Bio gas plants Sewage Treatment Plant	One of the above

File Description	Documents
Documentary evidence in support of each selected response	[View File](#)
Geo-tagged photographs	[View File](#)
Income Expenditure statement highlighting the specific components	No File Uploaded
Any other relevant information	No File Uploaded

7.1.4 - Institution has water management and conservation initiatives in the form of 1. Rain	One of the above

water harvesting 2. Waste water recycling 3. Reservoirs/tanks/ bore wells 4. Economical usage/ reduced wastage

File Description	Documents
Income Expenditure statement highlighting the specific components	**No File Uploaded**
Documentary evidence in support of the claim	[View File](#)
Geo-tagged photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Institution is committed to maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment Describe the efforts of the institution towards maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment in not more than 100 - 200 words

- **Maintenance of cleanliness, sanitationand green cover.**
- **College building is kept clean with the help of the support staff.**
- **To keep the water closet clean and healthy every day the area is cleaned twice a day.**
- **Water closets are equipped with soap, air freshener, naphthalene balls.**
- **The water tank is kept clean. 5 to 7 times in a year. It is cleaned by the support staffand outsidesources.**
- **The campus is spread over 7 acres of land and it is covered with trees and plants. It helps to keep the campus environment fresh and green.**

File Description	Documents
Documents and/or photographs in support of the claim	[View File](#)
Any other relevant information	[View File](#)

7.1.6 - Institution is committed to encourage green practices that include Encouraging use of bicycles / E-vehicles Create pedestrian friendly roads in the campus Develop plastic-free campus Move towards paperless office Green landscaping with trees and plants	One of the above

File Description	Documents
Videos / Geotagged photographs related to Green Practices adopted by the institution	View File
Circulars and relevant policy papers for the claims made	View File
Snap shots and documents related to exclusive software packages used for paperless office	View File
Income- Expenditure statement highlighting the specific components	**No File Uploaded**

7.1.7 - Number of expenditure on green initiatives and waste management excluding salary component during the year (INR in Lakhs)

0.0072

File Description	Documents
Data as per Data Template	View File
Income Expenditure statement on green initiatives, energy and waste management	View File
Any other relevant information	View File

7.1.8 - Institution puts forth efforts leveraging local environment, locational knowledge and resources, community practices and challenges. Describe institution's efforts showcasing the way it leverages local environment, locational knowledge and resources, community practices and challenges in not more than 100 - 200 words

(1) Community Practice: Publication of "Utkarsh" Magazine

The publication of "Utkarsh" exemplifies the College of Education, Kharod's commitment to fostering a vibrant campus culture, recognizing student and faculty achievements, and strengthening its bond with the community. The success of "Utkarsh" is attributed to the dedicated efforts of the magazine committee.The 2023-24 edition, themed "Education: what Moment"(??????:??????) was officially launched on September 5, 2023.

(2) Swachhata Campaign Report

On 30th September 2023, the College of Education, Kharod, actively

participated in the "Swachhata Hi Seva" campaign with the aim of promoting cleanliness and hygiene within the Kharod village. The event witnessed enthusiastic participation from Dr. P.R. Master (Principal), college staff, and 94 students.

The campaign focused on a one-hour Shramdaan session where participants actively engaged in various cleanliness activities.

(3) The Blood Donation Camp

The College organized blood donation camp on September 30,2023 from 10:00 to 1:00 PM collobration with Kumarpal Gandhi Blood Bank, Ankleshwar, Bharuch. There was 50 Unit Blood donation by Community. All the Planning done by College Professor Dr. Intekhabalam K. Ansari.

File Description	Documents
Documentary evidence in support of the claim	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized	C. Any 2 of the above

File Description	Documents
Copy of the Code of Conduct for students, teachers, administrators and other staff of Institution / Affiliating University	View File
Web-Link to the Code of Conduct displayed on the institution's website	View File
Reports / minutes of the periodic programmes to appraise adherence to the Code of Conduct	**No File Uploaded**
Details of the Monitoring Committee, Professional ethics programmes, if any	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices (as per NAAC format given on its website) Describe any two best practices successfully implemented by the institution as per NAAC format

Year: 2023-24

Best Practices: 1

Title: Making - "Hast likhitank" (hand written magazine)ShikshanVicharvishwa(Education Ideology)

Objective: To create a unique and engaging learning experience.

Practice:Conceptualization and Planning,Student Engagement, Magazine Creation:Evidence of Success: bound volume of "Hast likhitank" in the college library

Best Practices: 2

Title:Helping the Economically Disadvantaged - Student Welfare Scheme

Objective: The objectives of this practice are to lend a helping hand to needy students and to promote the social responsibility of the institution.

Practice:

The Collegeauthority collects fees in form of student welfare fund and the amount collected is given to the students who are poor and needy. It was decided that the practice would be reviewed from time to time and the quantum of financial help would be readjusted. The details of financial assistance provided during the last 8 years are given in the following table

Evidence of Success:

File of related documents like voucher and other.

File Description	Documents
Photos related to two best practices of the Institution	[View File](#)
Any other relevant information	[View File](#)

7.3 - Institutional Distinctiveness

7.3.1 - Performance of the institution in one area of distinctiveness related to its vision, priority and thrust Describe the institutional performance in one area of distinctiveness related to its vision, priority and thrust in not more than 100 -200 words

Institutional Distinctiveness

Value Education

Distinctiveness of Institute College of Education, Kharod lies a profound commitment to fostering not just academic excellence, but also a deep-rooted value system in our students. We believe that education is not mere transcends or acquisition of knowledge; it is about nurturing individuals who are not only intellectually sharp but also morally upright, socially responsible, and compassionate human beings. This commitment to value education permeates every aspect of our institution, from our carefully crafted curriculum and engaging co-curricular activities to our emphasis on ethical conduct and community engagement.

Focus on Values like

- **Self-Awareness**
- **Humility and Respect**
- **Responsibility and Discipline**
- **Teamwork and Collaboration**
- **Environmental Consciousness**

- **Humanitarianism and Compassion**
- **Patriotism and National Pride**
- **Innovation and Curiosity**
- **Lifelong Learning**
- **Equal Opportunity**
- **Sarva Dharma Sambhava**
- **Peace and Non-violence**
- **Ethical Leadership**
- **Mentorship and Guidance**
- **Social Value**
- **Civic Duty**
- **Well-being**
- **Appreciation for Nature and Heritage**
- **Opportunity**
- **Empowerment**

In all, we have framed our teacher education programme in such a way so that our trainees should have come across various values, Particularly Indian Knowledge System.

File Description	Documents
Photo and /or video of institutional performance related to the one area of its distinctiveness	View File
Any other relevant information	View File